

# **PRIVACY POLICY**

Stemmons Enterprise ("we", "us", or "Stemmons") takes your privacy seriously. Stemmons desires to make its site comfortable and safe, and is concerned about the privacy of your confidential information. The privacy policy describes our practices regarding information collection and usage for the website located at www.stemmons.com and the stemmons app that can be downloaded from app stores (collectively the "website"). Accordingly, we intend to take precautions to safeguard your information. Your privacy is important, and we will not sell your information to any third party.

## **Types of Information Collected**

Information you provide: Name, company, email, phone, mailing address, and for some customer services, payment information, via third party payment processors.

## Information collected automatically (Cookies):

When you interact with our Website, certain information about your use is automatically collected. Much of this information is collected through cookies, web beacons, and other tracking technologies, as well as through your web browser or device (e.g., IP address, MAC address, browser version, etc.). The tracking technologies employed when you use our Website may be first-party or third-party.

We use cookies for the following purposes:

- **Performance/Analytics**: We use these cookies to analyze how our website is accessed, used or is performing. We use this information, sometimes referred to as "clickstream data," to maintain, operate and continually improve our website. We may also obtain information from our e-mails, to learn whether you opened or forwarded the email or clicked on any of the content. This information tells us about our emails' effectiveness and helps us ensure that we're delivering information that you find useful.
- **Functional**: These cookies let us operate certain functions of our website in line with the choices you make, for example, saving your "favorites" and being able to reference them when you return to the site or being able to access secure areas of the site.
- Targeting/Advertising: Third parties, including Google, Facebook, and other social media platforms,
  use tracking technologies on our website to collect or receive information from our website and
  elsewhere on the internet and use that information to provide measurement services and target ads.
- Location Data: The website, when given permission, will collect coordinates of your device when you are searching unit availability. We use this information to help us improve the relevance of search results. We also use geo-IP data to identify the city a user is visiting the website in order to set the website to the relevant city.



#### **How to Disable Cookies:**

Most web browsers automatically accept cookies but, if you prefer, you can usually modify your browser setting to disable or reject cookies. If you delete your cookies or if you set your browser to decline cookies, some features of our website may not be available, work, or work as designed.

## How we use information we collect from/about you:

Primarily, information collected about you is used to provide a personalized experience that is relevant and informed based on your needs. We use your information for the following:

- Communicate with you, including to respond to your inquiries, fulfill your requests, and keep you informed;
- Provide, maintain, personalize, optimize, and improve our services, including research and analytics regarding use of our services, or to remember you when you leave and return to our site;
- Provide and improve our products and services;
- Provide you with more relevant content in email newsletters to which you may be subscribed;
- Detect, investigate, and prevent activities that may violate our policies or be fraudulent or illegal.

#### Your Information:

The only instances that would require us to disclose customer information (i.e. - name, address, telephone number, e-mail address, etc.) is under legal subpoena or request from government authorities, to verify billing information with the Customer's financial institution, credit card fraud detection, with Customer's consent, or to the landlords that Stemmons represents to help us to service your account.

The personal information provided to Stemmons will not be shared with any third parties, except as set forth above, unless requested or authorized by you. Your billing information will not be shared with any third parties (i.e. service companies or marketing firms), unless requested or authorized by you.

## Security:

We use a combination of physical, technical, and administrative safeguards to protect the information we collect through our site. Stemmons allows the user to choose if they want to sign in traditionally or via Social Media. If the user chooses to sign in with Social Media, Stemmons accepts any information the Social Media provider sends back in response to your sign-in, this may include information such as username, last location, birthday, and other potential public information.

Your payment and personal information is always safe. Our Secure Sockets Layer (SSL) software is the industry standard and among the best software available today for secure commerce transactions. It encrypts all of your personal information, including credit card number, name, and address, so that it cannot be read over the internet.

#### **Refund Policy:**

All payments are final and no refunds will be processed.



#### Your Online Password:

Your online password is unique to your account and is designed to protect your account from unauthorized use. Stemmons will not be responsible for any lost, stolen, or otherwise disclosed passwords. Additionally, Stemmons will not replace or reinstate any charges that are generated or redeemed by unauthorized password activity. Accordingly, your password should be guarded and not provided to anyone. For the Stemmons.com website, to reset your password, click on the "forgot your password" link and follow the steps to update your password.

#### Other Sites' Policies:

You might choose to leave our site via links to other sites, including those of advertisers. We are not responsible for the privacy, security or the content policies on those sites. Also, some limited amounts of information, such as name, address and email may be stored on a third party site or platform for customer sales and tracking (CRE) purposes. **Payments**: The on-line customer payment portal on our site may link to a third party vendor, which maintains its own privacy policy, and is responsible for any confidential information, including credit card information, submitted to it or its site.

The Website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy statements. When you leave our website, we encourage you to read the privacy policy of every website you visit.

The Website may integrate with social networking services. You understand that we do not control such services and are not liable for the manner in which they operate. While we may provide you with the ability to use such services in connection with our Website, we are doing so merely as an accommodation and, like you, are relying upon those third party services to operate properly and fairly.

#### **Disclosure of Information to Third Parties:**

Your personal information is used by Stemmons and its partners only. Personal information includes your name, e-mail address, mailing address and other data that identifies you as an individual. If necessary, we might use this information to contact you. We respect your privacy. Our secure servers store your information so that it stays private and protected.

Aggregate information is general in nature and does not contain any personally identifying information. Aggregate information about traffic patterns, sales, and other site information may be shared with partners, vendors, and other reputable third parties.

We may share information with governmental agencies or other companies assisting us in investigation of fraud or prevention of it. We may do so when: (1) permitted or required by law; or, (2) trying to protect against or prevent actual or potential fraud or unauthorized transactions; or, (3) investigating fraud which has already taken place. The information is not provided to these agencies or companies for marketing purposes.

## Information for Users in Europe and elsewhere outside the U.S.

Our website is maintained in the United States. If you are visiting from the regions with laws governing data collection and use that may differ from those in the United States, please note that you may be transferring your information to the United States and in other countries around the world. You freely and specifically give



us your consent to export and use your information within the United States and in other countries as specified in this Privacy Policy. If you use our services outside of the United States, you understand that we may collect, process, and store your personal information in the United States and other countries. The laws in the U.S. regarding personal information may be different from the laws of your state or country. Any such transfers will comply with safeguards as required by relevant law.

## Individual Rights - In compliance with GDPR:

If you are a resident of the EEA or Switzerland, you are entitled to the following rights. Please note: In order to verify your identity, we may require you to provide us with personal information prior to accessing any records containing information about you.

- The right to request data erasure. You have the right to have your data erased from our Website if the data is no longer necessary for the purpose for which it was collected, you withdraw consent and no other legal basis for processing exists, or you believe your fundamental rights to data privacy and protection outweigh our legitimate interest in continuing the processing.
- The right to restrict or object to our processing. You have the right to restrict or object to our
  processing if we are processing your data based on legitimate interests or the performance of a task in
  the public interest as an exercise of official authority (including profiling); using your data for direct
  marketing (including profiling); or processing your data for purposes of scientific or historical research
  and statistics.

If you are situated in the EU and have any complaints regarding our privacy practices as data controller, you have the right to make a complaint at any time to your local Supervisory Authority. We would, however, appreciate the chance to deal with your concerns before you approach your Supervisory Authority so please contact us in the first instance. Please see our contact details below in the section titled "Contact Us". If you are situated in the EU and have a complaint, please contact us at support@stemmons.com.

If we are relying on your consent to process your personal data, you have the right to withdraw your consent at any time. You have the right to withdraw your consent at any time by contacting us at support@stemmons.com.

#### Children:

This site is for use by people over age of 13.

## **Safety and Security**

Visiting stemmons.com is safe and secure.

### **Opt Out**

To opt-out of any future promotional messages from us, you should send an unsubscribe request to us at support@stemmons.com. If you do not want your personal information or personal data shared with any third party who may use such information for direct marketing purposes, then you may opt-out of such disclosures by sending an email to support@stemmons.com. We will process your request within a reasonable time after receipt. Please note that if you opt out in this manner, certain aspects of the Website may no longer be available to you.



If you want to stop or restrict the placement of cookies or flush any cookies that may already be on your computer or device, please refer to and adjust your web browser preferences. Further information on cookies is available at www.allaboutcookies.org. By deleting our cookies or disabling future cookies you may not be able to access certain areas or features of our Website or some of its functionality may be affected. Cookies and similar items are not used by us to automatically retrieve personally identifiable information from your device without your knowledge. For more information about cookies, please visit our Cookie Policy.

You may also adjust the settings on your mobile device to allow or restrict the sharing of location information. For example, the "location" permissions on your mobile device may allow you to elect whether to never share location information with us, to share location information only while you are using the App, or always share location information even if you are not using the App. If you elect to not share your location information, you may be unable to access some features of our Services that are designed for mobile devices. Also, in the event that you prevent the sharing of location information, we may still estimate your general location based on the IP address you use to access our Services.

## **California Privacy**

If you are a California resident this section applies to you. Under California Law, California residents have the right to request in writing from businesses with whom they have an established business relationship, (a) a list of the categories of personally identifiable information, such as name, email address and mailing address and the type of services provided to the customer that a business has disclosed to third parties (including affiliates that are separate legal entities) during the immediately preceding calendar year for the third parties' direct marketing purposes and (b) the names and addresses of all such third parties. To request the above information, please contact us at support@stemmons.com. If you do not want your personally identifying information shared with any third party who may use such information for direct marketing purposes, then you may opt out of such disclosures by sending an email to us at support@stemmons.com.

## **Updates to this Policy**

We reserve the right, at our discretion, to change, modify, add, or remove portions from this privacy policy at any time. However, if at any time in the future we plan to use your information in a way that materially differs from this privacy policy, we will post such changes here or email you. We encourage you to periodically review the website for the latest information on our privacy practices. You are bound by any changes to the privacy policy when you use the website after such changes have been first posted.

#### **Contacting Us**

http://www.stemmons.com/contact-us

Email: support@stemmons.com

In writing:

Stemmons 7324 SW Freeway #1900, Houston, TX 77074